

2005-2006 Schedule Change Form

Students must follow assigned schedule until there has been an official change in the schedule.

Schedule changes will be done only from September 7th – 15th

Schedules may be adjusted for the following reasons only:

- ◆ Student has a hole in the schedule
- ◆ Student is assigned to an inappropriate class, e.g. wrong math level
- ◆ Student is missing a class needed for graduation
- ◆ Student was not provided with a schedule

Student Name _____ ID# _____

Class to Drop _____ Teacher _____ Period _____

Reason to Drop _____

Teacher Signature _____

Class to Enroll _____ Teacher _____ Period _____

Teacher Signature _____ Date _____

(for permission only classes)

Parent/Guardian Signature _____ Date _____

Please return the completed form to the counseling office. You will be contacted by your counselor when the changes have been made. **Follow your current schedule until you have been contacted.**

INCOMPLETE FORMS WILL NOT BE PROCESSED

To be completed by Franklin personnel

Counselor Completed Signature _____ Date _____

Approved Denied

Rationale:

Registrar Completed Signature _____ Date _____

Attendance Completed Signature _____ Date _____